

Date

ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number,
building, Agency/Post)
SSA/DDA

Initials

Date

1.

EO/DDA

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

1/10

DO NOT use this form as a RECORD of approvals, concurrences, disposals,
clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

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ADMINISTRATIVE-INTERNAL USE ONLY

Executive Registry

83-0959

18 February 1983

DD/A Registry

83-0498

MEMORANDUM FOR: See Distribution

SUBJECT : DCI and DDCI Meeting with Secretary of Defense
on Friday, 25 February 1983

REGISTRY

FILE: 100-18

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1. The Director and Deputy Director are scheduled for a breakfast meeting with Secretary Weinberger on Friday, 25 February at 0745. It is requested that any suggestions you may have for possible topics to be raised be furnished in writing to [redacted] SA/IA, by 1700 hours 23 February, in order to forward these topics to the Director for his consideration. A negative response is requested. Where appropriate, please prepare succinct talking points on a separate piece of paper to cover any backup material you forward.

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2. In addition, it would be appreciated if the subject matter of these topics could be identified by phone to [redacted] office (extensions [redacted]) by 1700 hours 22 February.

STAT

Executive Secretary

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